

**WEBB COUNTY COMMISSIONERS COURT
REGULAR MEETING
JULY 22, 2002
5:30 P.M.**

**01.02-07-223. CALL TO ORDER JUDGE MERCURIO MARTINEZ,
JR.
INVOCATION
PLEDGE OF ALLEGIANCE**

02.02-07-224. APPROVAL OF MINUTES

**03.02-07-225. COMMUNICATIONS
1. National Day of Commemoration-September 11,
2002 (Public Law #107-89 Patriot Day)**

**04.02-07-226. APPROVAL OF BILLS, PAYROLL AND MONTHLY
REPORTS**

05.02-07-227. PROCLAMATIONS/RESOLUTIONS

**06.02-07-228. COURT TO DISCUSS AND ACT ON THE
FOLLOWING:**

a. DISTRICT ATTORNEY

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-1100

6204 (fuel and lube)	\$1,000
6403 (repair/maint.veh.)	<u>1,000</u>
TOTAL	\$2,000

TO: ACCT# 001-1100
6007 (dues/membership) \$2,000

b. PUBLIC DEFENDER

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-1102
6005 (postage) \$ 500
6028 (witness expense) 850
6011 (training/ed.) 400
6007 (dues/membership) 700
TOTAL \$2,450

TO: ACCT# 001-1102
6205 (material/supplies) \$1,600
6022 (prof. services) 800
6402 (repairs/maint.) 50
TOTAL \$2,450

c. WEBB COUNTY ENGINEER

**ACTION AUTHORIZING WEBB COUNTY TO
ADVERTISE FOR “REQUEST FOR PROPOSALS”
FOR THE DESIGN OF THE PROPOSED COUNTY
MORGUE (Funding from Bond Series 2002,
Account#627-8101-8002).**

d. HEAD START

ACTION TO FILL THE FOLLOWING SLOTS:

AA Teachers CDA Teacher Assistants Substitutes

Slot# 1833,1010 and 1948 @ \$855.86 Bi- weekly	Slot# 1035 and 1598 @ \$586.99 Bi-weekly	Slot# 1695 and 1703 @\$6.76 Hour for 3 hrs. a day (15 hrs).
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e. **TAX ASSESSOR COLLECTOR**

1. ACTION TO ASSESS FEES FOR MOTOR VEHICLE RECORD INQUIRES AT \$10.00 FOR TITLE AND REGISTRATION VERIFICATION RECORD SEARCH AND \$15.00 FOR CERTIFIED TITLE AND REGISTRATION VERIFICATION RECORD SEARCH.
2. ACTION TO APPROVE REFUND TO:
First Nationwide Mortgage Corp.
Reason: Paid in Error
Total Refund: \$905.01

f. **WEBB COUNTY JUDGE AND COMMISSIONERS**

1. DISCUSSION WITH POSSIBLE ACTION REGARDING PARKING FACILITIES FOR WEBB COUNTY COURTHOUSE, JUSTICE CENTER AND NEW ADMINISTRATION BUILDING, AND ANY MATTERS INCIDENT THERETO.
2. ACTION REGARDING DESIGNATION OF SECURITY PERSONNEL TO THE NEW

**ADMINISTRATION BUILDING, AND ANY
MATTERS INCIDENT THERETO.**

- 3. ACTION REGARDING SETTING A DATE TO
EVALUATE DEPARTMENT DIRECTORS
UNDER THE COMMISSIONERS COURT
(Requested by Cmsr. Felix Velasquez):**

Community Action Agency	Risk Manager
Central Welfare	MIS
Facilities	Radio Communications
Public Defender	Law Library
Head Start	Veteran's Service Officer
Road & Bridge	Public Inf. Officer
Economic Dev.	Planning
Parks and Ground	County Engineer
Golf Course Supervisor/Greenskeeper	

g. ELECTIONS ADMINISTRATION

- 1. ACTION TO APPROVE THE APPOINTMENT
OF PRESIDING AND ALTERNATE JUDGES
FOR EACH ELECTION PRECINCT PURSUANT
TO CHAPTER 32, TEXAS ELECTION CODE,
FOR A TWO -YEAR PERIOD BEGINNING
AUGUST 1, 2002 THROUGH JULY 31, 2004.**
- 2. ACTION TO APPROVE LINE-ITEM TRANSFER:**
- FROM: ACCT# 001-0107
6403 (repairs/maint. veh.) \$500**
- TO: ACCT# 001-0107**

6205 (mat./supplies)

\$500

h. **RISK MANAGEMENT**

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 816-0105

6701 (health program) \$1,000

TO: ACCT# 816-0105

6701-01 (health fair month) \$1,000

i. **LAW ENFORCEMENT CENTER**

ACTION TO APPROVE THE U.S. DEPARTMENT OF JUSTICE LOCAL ENFORCEMENT BLOCK GRANT IN THE AMOUNT OF \$95,234.00 WITH A COUNTY CASH MATCH OF \$10,582.00. GRANT TOTAL IS \$105,816.00 AND AUTHORIZATION FOR THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS (Grant funds will be used to procure equipment and other materials related to basic law enforcement functions).

j. **CONSTABLE PCT. 4**

ACTION TO APPROVE LINE-ITEM TRANSFER:

FROM: ACCT# 001-2505

6007 (dues/subs.) \$485

6005 (postage) 15

Total \$500

TO: ACCT# 001-2505

6202 (uniforms) \$500

**07.02-07-229. COURT TO DISCUSS AND ACT ON TH FOLLOWING
FROM THE PLANNING DEPARTMENT:**

- a. ACTION TO ISSUE “CERTIFICATIONS REGARDING
COMPLIANCE WITH PLAT REQUIREMENTS AND
THE CONNECTION OF UTILITIES” TO AUTHORIZE
THE UTILITY CONNECTIONS TO THE FOLLOWING
PROPERTIES:**

**Connections qualifying under Section 232.028 (a) and (b)
#Lot 4, Block 48, Mirando City subdivision
(water/electricity/sewer - one dwelling)**

**Connections qualifying under Section 232.029 (i)
#Tract 11, Las Lomas I Subdivision (electricity -
one dwelling)
#Tract 15, Ranchitos Los Fresnos Subdivision
(electricity - one dwelling).
#Lot 8, Block 2, Los Altos Phase I Subdivision
(electricity-one dwelling)**

**08.02-07-230. COURT TO DISCUSS AND ACT ON THE
FOLLOWING FROM THE WEBB COUNTY
COMMUNITY ACTION AGENCY:**

- a. ACTION TO FILL SLOT# 1849 (Social Service Clerk-
Part time) AT \$7.50 AN HOUR EFFECTIVE 7-22-02 (**
Funding source-Community Services Block Grant - No
Impact on the General Fund).
- b. ACTION TO MODIFY AND FILL THE FOLLOWING
SLOTS (Funding source -Community Service Block Grant**
- No Impact on the General Fund):

FROM	TO
Slot# 1850 Social Service Clerk-Part-time at \$6.50 an hour	Social Service Clerk -Full time at \$7.50 an hour
Slot # 1847 Driver/Custodian - Full time temporary at \$7.50 an hour	Driver/Custodian - Full time, permanent at \$8.25 an hour
Slot# 1849 Driver/Custodian - full time temporary at \$7.50 an hour	Driver/Custodian - Full time, permanent at \$8.25 an hour
Slot# 1221 Kitchen Helper/Driver-Part time	Kitchen Helper/Driver -full time at \$6.50 an hour

- c. **ACTION TO CREATE SLOT FOR PART-TIME DRIVER/ CUSTODIAN, AT \$7.00 AN HOUR EFFECTIVE JULY 22, 2002 (Funding source-Community Services Block Grant - No Impact on the General Fund).**
- d. **ACTION TO FILL SLOT# 1137 (Driver -Full time) AT \$8.57 AN HOUR EFFECTIVE JULY 22, 2002 (Funding source -El Aguila Transportation Program-No Impact on the General Fund).**

09.-02-07-231. COURT TO DISCUSS AND ACT ON THE FOLLOWING FROM THE PURCHASING DEPARTMENT:

- a. **ACTION TO AWARD/REJECT THE FOLLOWING BID:**

**BID# 2002-56 “ Educational Materials and Supplies for
Head Start Expansion”**

- b. ACTION TO LEASE PURCHASE (13) THIRTEEN
COPIERS F 13cpm AND (5) FIVE COPIERS 21cpm
FROM IKON OFFICE SOLUTIONS FOR 36 MONTHS
AT \$880.00 A MONTH FOR THE HEAD START
PROGRAM (Account # 903-4208-6014).**
- c. ACTION TO SOLICIT BIDS FOR 34 COMPUTERS
SYSTEMS WITH INTEL PRODUCTS FOR THE HEAD
START PROGRAM (Account # 903-4200-6098).**

**10.02-07-232. COURT TO DISCUSS AND ACT ON THE
FOLLOWING FROM THE COUNTY
ATTORNEY:**

- d. ACTION TO ENTER INTO A FIVE YEAR
AGREEMENT (June 1, 2002 through May 31, 2007) IBM
MAINTENANCE AGREEMENT WITH TEXAS LOGIC,
INC., FOR 15 NETWORK STATIONS LOCATED IN
THE TAX ASSESSOR COLLECTOR’S
DEPARTMENT. TOTAL COST IS \$1,563.64 AND
AUTHORIZING THE COUNTY JUDGE TO EXECUTE
ALL RELEVANT DOCUMENTS (MIS Department).**
- e. ACTION TO ENTER INTO CONTRACT
AMENDMENT NUMBER 1 WITH THE TEXAS
WATER DEVELOPMENT BOARD (TWDB Contract #
1001-483-441 Facility Engineering Plan for the
Economically Distressed Area known as the Highway 359**

**Colonias) BY EXTENDING THE COMPLETION
DATES OF THE FACILITY PLAN TASK CATEGORY
AS FOLLOWS (Requested by Economic Development):**

Category	From	TO
Commence Category A Task	October 1, 2002	May 1, 20023
Complete Category A Task and Submit “A” Report	November 1, 2001	June 15, 2002
Complete Category B Task and Submit Category “B” Report	December 1, 2002	July 27, 2002
Complete Category C Tasks and Submit Category “C” Report	March 1, 2002	November 17, 2002
Complete Category “D” Tasks and Submit Final Facility Plan	April 1, 2002	January 5, 2003
Submit Final Facility Plan and Incorporating TWDB Staff Comments	June 1, 2002	January 26, 2003
EA Verification of Completion of Performance	July 1, 2002	March 1, 2002

- f. ACTION TO ENTER INTO A LEASE AGREEMENT WITH THE TEXAS PARKS AND WILDLIFE DEPARTMENT FOR BOAT STORAGE (3 boats) AT THE WEBB COUNTY ROAD & BRIDGE FACILITY**

**FOR A TWO YEAR PERIOD BEGINNING
SEPTEMBER 1, 2002 AT A MONTHLY RENTAL OF
\$100.00 AND AUTHORIZING THE COUNTY JUDGE
TO EXECUTE ALL RELEVANT DOCUMENTS.**

- g. ACTION TO ENTER INTO A CONTRACT WITH
STEVE LANDIN, TO PROVIDE SPECIFICATIONS
AND REQUIREMENTS FOR AN EMERGENCY
RESPONSE VEHICLE (Ambulance) AT A COST NOT
TO EXCEED \$8,000 AND TO ORDER AN
EXEMPTION FROM THE PURCHASING ACT FOR
PROFESSIONAL SERVICES, FROM JULY 22, 2002
THROUGH DECEMBER 31, 2002 AND AUTHORIZING
THE COUNTY JUDGE TO EXECUTE ALL
RELEVANT DOCUMENTS (Requested by Cmsr.
Urdiales).**

- h. ACTION TO ENTER INTO A LEASE RENEWAL AND
EXTENSION AGREEMENT WITH THE TEXAS
BUILDING PROCUREMENT COMMISSION FOR THE
LEASE OF APPROXIMATELY 352 NET USABLE
SQUARE FEET OF OFFICE SPACE FOR THE TEXAS
DEPARTMENT OF HOUSING AND COMMUNITY
AFFAIRS, BEING ROOM 109, AT THE WEBB
COUNTY JUSTICE CENTER, FROM ITS CURRENT
TERMINATION DATE OF NOVEMBER 14, 2002 TO
NOVEMBER 14, 2004 (two year extension) AT A
RENTAL RATE OF (\$10.00) PER YEAR AND
AUTHORIZING THE COUNTY JUDGE TO EXECUTE
ALL RELEVANT DOCUMENTS.**

- i. **ACTION TO ENTER INTO A CONSTRUCTION CONTRACT WITH ZERTUCHE CONSTRUCTION L.L.C. IN THE TOTAL AMOUNT (including Alternatives and Addenda) OF \$149,000 FOR THE EXPANSION OF THE LARGA VISTA COMMUNITY CENTER AS AWARDED BY THE COMMISSIONERS COURT ON JULY 8, 2002, AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS (Requested by Economic Development).**
- j. **ACTION TO SUBORDINATE WEBB COUNTY'S TAX JUDGEMENT LIEN ON LOT 65, UNIT V, IN THE RANCHOS PEÑITAS WEST SUBDIVISION TO A RIGHT-OF-WAY AND UTILITY EASEMENT IN FAVOR OF WEBB COUNTY FOR SEWER AND WATER LINES, AS PER THE RECOMMENDATION OF WEBB COUNTY'S TAX COLLECTION ATTORNEY, AND AUTHORIZING THE COUNTY JUDGE TO EXECUTE ALL RELEVANT DOCUMENTS.**
- k. **ACTION REGARDING CIVIL ACTION # 5:01-CV-92; JOSE F. HERNANDEZ, PLAINTIFF vs. JUAN GARZA, IN HIS OFFICIAL CAPACITY AS SHERIFF OF WEBB COUNTY, TEXAS, AND WEBB COUNTY, TEXAS, DEFENDANTS; IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS, LAREDO DIVISION (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code, Consultation with Attorney).**
- l. **ACTION CONCERNING PAYMENT OF ARREARAGE**

ON THE MANDEL BUILDING(Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney).

THE COMMISSIONERS COURT MAY MEET IN CLOSED SESSION PURSUANT TO TEXAS OPEN MEETINGS ACT §551.071 (consultation with attorney), 551.072 (deliberation regarding real property), §551.074 personnel matters) and §551.075 (consultation with employees), ON ALL MATTERS DEEMED NECESSARY BY THE COMMISSIONERS COURT.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AID OF SERVICE SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS, OR NEED LARGE PRINT ARE REQUESTED TO CONTACT THE COURT ADMINISTRATOR AT (956) 721-2503.

ADJOURNMENT